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To: Councillor Wheeler, Convener; Councillor Lesley Dunbar, Vice Convener; Councillor Donnelly, the Depute Provost, Councillors Greig, Henrickson, Imrie, Macdonald, Catriona Mackenzie, Malik, McLellan, Nicoll, Samarai and Jennifer Stewart; and Mrs Stephanie Brock (Third Religious Representative), Mrs Louise Bruce (Parent Representative - Primary Schools), Mr John Murray (Roman Catholic Religious Representative), Mr Colm O'Riordan (Parent Representative (Secondary Schools)), Mr Mike Paul (Teacher Representative (Secondary Schools)), Miss Pamela Scott (Teacher Representative - Primary Schools) and Reverend Hutton Steel (Church of Scotland Representative).

Town House,
ABERDEEN, 9 January 2019

EDUCATION OPERATIONAL DELIVERY COMMITTEE

The Members of the **EDUCATION OPERATIONAL DELIVERY COMMITTEE** are requested to meet in **Committee Room 2 - Town House** on **THURSDAY, 17 JANUARY 2019 at 10.00 am.**

FRASER BELL
CHIEF OFFICER - GOVERNANCE

B U S I N E S S

DETERMINATION OF URGENT BUSINESS

1.1 There are no items of urgent business

DETERMINATION OF EXEMPT BUSINESS

2.1 There are no items of exempt business

DECLARATIONS OF INTEREST

- 3.1 Declarations of Interest (Pages 3 - 4)

REQUESTS FOR DEPUTATION

- 4.1 There are no requests for deputation

MINUTES OF PREVIOUS MEETINGS

- 5.1 Minute of Previous Meeting of 6 November 2018 (Pages 5 - 12)

NOTICES OF MOTION

- 6.1 There are no Notices of Motion

COMMITTEE PLANNER

- 7.1 Committee Business Planner (Pages 13 - 16)

REFERRALS FROM COUNCIL, COMMITTEES AND SUB COMMITTEES

- 8.1 There are no referrals

GENERAL BUSINESS

- 9.1 Lochside Academy - Road Safety Update - OPE/19/039 (Pages 17 - 20)

- 9.2 The Inclusion Review and Out of Authority Placements - OPE/19/040
(Pages 21 - 26)

EHRIAs related to reports on this agenda can be viewed at
[Equality and Human Rights Impact Assessments](#)

Should you require any further information about this agenda, please contact Stephanie Dunsmuir, tel 01224 522503 or email sdunsmuir@aberdeencity.gov.uk

Declarations of Interest

You must consider at the earliest stage possible whether you have an interest to declare in relation to any matter which is to be considered. You should consider whether reports for meetings raise any issue of declaration of interest. Your declaration of interest must be made under the standing item on the agenda, however if you do identify the need for a declaration of interest only when a particular matter is being discussed then you must declare the interest as soon as you realise it is necessary. The following wording may be helpful for you in making your declaration.

I declare an interest in item (x) for the following reasons

For example, I know the applicant / I am a member of the Board of X / I am employed by...

and I will therefore withdraw from the meeting room during any discussion and voting on that item.

OR

I have considered whether I require to declare an interest in item (x) for the following reasons however, having applied the objective test, I consider that my interest is so remote / insignificant that it does not require me to remove myself from consideration of the item.

OR

I declare an interest in item (x) for the following reasons however I consider that a specific exclusion applies as my interest is as a member of xxxx, which is

- (a) a devolved public body as defined in Schedule 3 to the Act;
- (b) a public body established by enactment or in pursuance of statutory powers or by the authority of statute or a statutory scheme;
- (c) a body with whom there is in force an agreement which has been made in pursuance of Section 19 of the Enterprise and New Towns (Scotland) Act 1990 by Scottish Enterprise or Highlands and Islands Enterprise for the discharge by that body of any of the functions of Scottish Enterprise or, as the case may be, Highlands and Islands Enterprise; or
- (d) a body being a company:-
 - i. established wholly or mainly for the purpose of providing services to the Councillor's local authority; and
 - ii. which has entered into a contractual arrangement with that local authority for the supply of goods and/or services to that local authority.

OR

I declare an interest in item (x) for the following reasons.....and although the body is covered by a specific exclusion, the matter before the Committee is one that is quasi-judicial / regulatory in nature where the body I am a member of:

- is applying for a licence, a consent or an approval

- is making an objection or representation
- has a material interest concerning a licence consent or approval
- is the subject of a statutory order of a regulatory nature made or proposed to be made by the local authority.... and I will therefore withdraw from the meeting room during any discussion and voting on that item.

EDUCATION OPERATIONAL DELIVERY COMMITTEE

ABERDEEN, 6 November 2018. Minute of Meeting of the EDUCATION OPERATIONAL DELIVERY COMMITTEE. Present:- Councillor Wheeler, Convener; Councillor Lesley Dunbar, Vice-Convener; Councillor Donnelly, the Depute Provost; and Councillors Flynn (as substitute for Councillor Henrickson to article 7), Greig, Henrickson (from article 7 onwards), Imrie, Macdonald, Catriona Mackenzie, Malik, McLellan, Nicoll, Samarai and Jennifer Stewart. External Members:- Mrs Stephanie Brock (Third Religious Representative), Mrs Louise Bruce (Parent Representative - Primary Schools), Mr John Murray (Roman Catholic Religious Representative), Mr Colm O'Riordan (Parent Representative (Secondary Schools)), Miss Pamela Scott (Teacher Representative - Primary Schools) and Reverend Hutton Steel (Church of Scotland Representative).

The agenda and reports associated with this minute can be found [here](#).

Please note that if any changes are made to this minute at the point of approval, these will be outlined in the subsequent minute and this document will not be retrospectively altered.

DETERMINATION OF URGENT BUSINESS

1. At this juncture, Councillor Flynn moved an urgent motion asking the Committee to consider the matter of issuing a joint letter from the Scottish Government and COSLA in respect of teachers' pay.

The Convener ruled that the motion was not competent in terms of Standing Order 12.6.2 and therefore it was not considered by the Committee.

In terms of Standing Order 31.7, Councillors Flynn, Catriona Mackenzie, McLellan, Nicoll and Samarai intimated their dissent against the foregoing decision.

DETERMINATION OF EXEMPT BUSINESS

2. The Convener proposed that the Committee consider item 11.1 (St Peter's Long Term Educational Provision – Exempt Appendix) with the press and public excluded and that the Committee consider the main St Peter's item (item 10.3) first in terms of the agenda running order.

The Committee resolved:-

in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of item 11.1 so as to avoid disclosure of exempt information of the classes described in paragraph 8 of Schedule 7(A) of the Act.

EDUCATION OPERATIONAL DELIVERY COMMITTEE
6 November 2018

DECLARATIONS OF INTEREST

3. The following declaration was intimated at this stage:

Mrs Brock declared an interest in item 10.3/11.1 (St Peter's Long-Term Educational Provision) by virtue of having a child at the school but did not consider that the nature of her interest required her to leave the meeting.

MINUTE OF PREVIOUS MEETING

4. The Committee had before it the minute of its previous meeting of 6 September 2018.

The Committee resolved:-

- (i) to note that there was an error in the previous minute and that Councillor Lesley Dunbar should have been listed as Acting Convener; and
- (ii) to otherwise approve the minute.

ST. PETER'S LONG-TERM EDUCATIONAL PROVISION - PROPOSED INVESTMENT IN RIVERBANK SCHOOL BUILDING - RES/18/179

5. With reference to article 11 of the minute of the meeting of the Education and Children's Services Committee of 16 November 2017, the Committee had before it a report by the Director of Resources which provided an update on the outcome of the feasibility study requested at that meeting to identify options to improve the current Riverbank School and associated costs, including the cost of bringing the building up to 'Category A status' and recommendations on the next steps.

Appended to the report was information on the condition survey for Riverbank School, and an exempt appendix containing the business case which had been undertaken. Members asked a number of questions of officers.

The report recommended:-

that Committee –

- (a) note the options as outlined in the appended Business Case in exempt Appendix 1;
- (b) agree to consult on the proposal to relocate St Peter's RC School to the current Riverbank School building which relocation will take place once the new Riverbank replacement primary school becomes operational;
- (c) subject to approval of recommendation 2.2 above, to note that the Chief Officer – Integrated Children's and Family Services shall carry out the consultation process required by the Schools (Consultation) (Scotland) Act 2010;

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- (d) subject to approval of recommendation 2.3 above, instructs the Chief Operating Officer to submit the proposal to change the site of St Peter's RC School in terms of the above to the Scottish Ministers for their consent in accordance with section 22D of the Education (Scotland) Act 1980; and
- (e) refer the proposals for improving the Riverbank School building to the budget process.

The Committee resolved:-

to approve the recommendations.

COMMITTEE BUSINESS PLANNER

6. The Committee had before it the committee business planner as prepared by the Chief Officer – Governance.

The Committee resolved:-

- (i) in respect of item 4 (St Peter's Long Term Educational Provision), and whether the original instruction to go to the Capital Programme Committee still applied, to note that officers would clarify the various permissions required to ensure the item could be progressed as quickly as possible and advise Members accordingly;
- (ii) in respect of item 9 (Pupil Equity Fund), to request that the item remain on the planner and to note that officers would bring a report to Committee in September 2019 with a review of the full year spend; and
- (iii) to otherwise note the updates contained in the planner.

RISK REGISTER - INTEGRATED CHILDREN'S SERVICES - OPE/18/237

7. The Committee had before it a report by the Chief Operating Officer and the Director of Customer which presented the cluster risk register for Integrated Children's and Family Services in accordance with the Risk Management Framework and the Committee Terms of Reference. Members asked a number of questions of officers in respect of the risk register.

The report recommended:-

that Committee note the cluster risk register presented and the actions identified to control the risks contained therein.

The Committee resolved:-

- (i) to request that future reports have the appendices clearly labelled;
- (ii) in respect of health and safety, to note that officers would take into consideration the suggestion of signs in respect of violence against staff being displayed, while noting that there still required to be a balance with having a welcoming school environment;

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- (iii) to request that the Aberdeen City Parent Forum provide the Chief Education Officer with information on proposals they had produced for how to help attract teaching staff; and
- (iv) to approve the recommendation.

EDUCATIONAL SERVICES ANNUAL PERFORMANCE (STATUTORY PERFORMANCE INDICATOR) REPORT 2017-18 - COM/18/181

8. The Committee had before it a report by the Chief Operating Officer which provided a summary of the 2017-18 Annual Performance (Statutory Performance Indicator) improvement outcomes covering the work of Educational services over the previous fiscal period.

Appended to the report were the Educational Services Annual (SPI) Performance Report Scorecard and the Educational Services Annual (SPI) Performance Report Trendcharts.

The report recommended:-

that Committee note the content of the report and the detailed Educational Services 2017-18 Annual Performance (Statutory Performance Indicator) outcomes contained within Appendices A and B of the report.

The Committee resolved:-

- (i) to note that officers would consider how the data was presented in future reports to provide context and narrative where possible;
- (ii) to request that officers split the inspections of educational provision section into two separate groups in future reports; and
- (iii) to approve the recommendation.

EDUCATIONAL IMPROVEMENT JOURNEY - KEY PERFORMANCE INDICATOR TRACKING REPORT - COM/18/182

9. With reference to article 4 of the minute of its meeting of 19 April 2018, the Committee had before it a report by the Chief Operating Officer which provided Members with an interim tracking report against the Educational Improvement Journey Key Performance Indicator measures which had been reported to the April 2018 meeting. Appended to the report was the Key Performance Indicator Tracker.

The report recommended:-

that Committee note the content of the report.

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The Committee resolved:-

- (i) to request that officers include information on the pieces of work being undertaken in respect of the differences in some of the data in the next regular update for the Education Improvement Journey to ensure that more detailed analysis was presented with the data; and
- (ii) to approve the recommendation.

IMPACT OF FREE SCHOOL MEALS - RES/18/180

10. With reference to article 5 of the minute of its meeting of 19 April 2018, the Committee had before it a report by the Chief Operating Officer which outlined the actual and likely impact of current and future workstreams for ensuring maximum registration and uptake of free school meals, including a promotional campaign in schools, a free school meals leaflet and poster, an upgrade to the Council's School Meals webpage, social media campaigns, the creation of short videos by schools, work on the Torry Free School Meal Initiative, and improvements to the application and registration process.

The report recommended:-

that Committee –

- (a) note the impact of the current work which had focussed on raising awareness;
- (b) approve the proposed workstreams for ensuring maximum registration and uptake of free school meals through continued raising awareness and collaboration and use of digital; and
- (c) instruct the Chief Operating Officer to ensure that functions across the Council collaborate to deliver and monitor planned work in order to maximise the number of families registering for free school meals.

The Committee resolved:-

- (i) to note that officers would clarify whether leaflets in different languages promoting free school meals had been circulated to / by schools and would update Members outwith the meeting;
- (ii) in respect of paragraph 3.4.5 (Phase 2 of the initiative), to request that officers provide further information outwith the meeting to Members in respect of the use of rewards and the monitoring of the uptake of media campaigns and tasting sessions;
- (iii) to note that officers would clarify whether there was a requirement for an annual registration process;
- (iv) to note that officers would clarify whether information on the Council's national award-winning school meals service was included in the leaflets sent to parents, and to request that this be included if not done so already; and
- (v) to approve the recommendations.

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In accordance with the decision taken under article 2 of this minute, the following document was considered with the press and public excluded.

ST PETER'S LONG-TERM EDUCATIONAL PROVISION - EXEMPT APPENDIX

11. The Committee had before it an exempt appendix relating to the St Peter's Long-Term Educational Provision report, referred to at article 5 of this minute.

The Committee resolved:-
to note the exempt appendix.

- **COUNCILLOR JOHN WHEELER, Convener**

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EDUCATION OPERATIONAL DELIVERY COMMITTEE
6 November 2018

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	A	B	C	D	E	F	G	H	I
1	EDUCATION OPERATIONAL DELIVERY COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update		Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	17 January 2019								
4	Lochside Academy – Road Safety Update	EOD Committee - 29/05/18 - (i) to note the proposed sessions to be held in June and July and the proposed session in June with Police Scotland regarding speeding vehicles on the safe routes to school for Lochside Academy and instructed the Chief Operating Officer to bring a report back to Committee after six months of the school being opened to ensure concerns regarding speeding vehicles were being addressed; and (ii) instruct the Chief Operating Officer to continue support to Lochside Academy's six associated primary schools with P4-P7 and in particular P7 pupils who will transition to Lochside Academy in 2019/20 and during the following school years until 2021/22.		Andrew Jones	Corporate Landlord	Resources	1.1 and 4		
5	The Inclusion Review and Out of Authority Placements	Audit, Risk & Scrutiny agreed at its meeting on 8 May 2018, to instruct the Lead Service Manager to present a report to the Operational Delivery Committee presenting the outcome of the impact of the Inclusion Review on out of authority placements.		Larissa Gordon	Integrated Children's and Family Services	Operations	1	T	Transferred from Operational Delivery Committee as under Education remit
6	School Estates Strategy 2019	Council 6/3/18 - to instruct the Chief Officer – Corporate Landlord to bring a review of the School Estate report within the next 9 months to the Education Operational Delivery Committee, thereafter to forward the report to the Capital Programme Committee.		Andrew Jones	Corporate Landlord	Resources	Purpose 1; Remit 1.1, 3, 5	D	Further work is required to complete the review and it will be available later in the year.
7	14 March 2019								
8									
9									
10	16 May 2019								
11	Educational Improvement Journey	EOD Committee 19/04/18 - to instruct the Chief Operating Officer to track progress against the proposed KPIs in order to report progress to the Education Operational Delivery Committee. Reporting will comprise (a) a yearly progress report based on validated data and (b) a six monthly update to provide an indication of progress to that point. EOD Committee 06/11/18 - to request that officers include information on the pieces of work being undertaken in respect of the differences in some of the data in the next regular update for the Education Improvement Journey to ensure that detailed analysis was presented with the data.		Reyna Stewart	Business Intelligence and Performance Management	Commissioning	1.1, 1.2, 4 and 6		

	A	B	C	D	E	F	G	H	I
	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update		Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
2									
12	Review of Free Bus Travel and safe routes to Lochside Academy	E&CS Committee - 16/11/17 - The Committee resolved to instruct the Interim Head of Planning & Sustainable Dev & the Head of Public Infrastructure & Environment to undertake annual updates reviewing the success of provision of free bus travel & the safe routes to school, with the first review to be undertaken in March 2019 (and thereafter annually & reported to Committee at the earliest possible opportunity prior to the end of the fourth school term each year). EOD Committee - 19/04/18 - The Committee resolved to request that officers look to report back to Committee in April 2019 as previously agreed, rather than August 2019 as outlined in the planner.	The Road Safety and Traffic Management Team and the Public Transport Unit, estimate that the review would take approximately 1 month to complete, as such in order to report to committee prior to the summer holidays, data would be taken from earlier in the year, likely information from August 2018 to January 2019 and this will allow officers to review and prepare report for committee in April/May 2019.	Chris Cormack / Vycki Ritson	Strategic Place Planning / Operations	Place / Operations	Purpose 1		
13	Annual Committee Effectiveness Report	To present the annual effectiveness report for the Committee.		Stephanie Dunsmuir	Governance	Governance	GD 7.4		
14	Free School Meals	(1) FP&R Committee 01/02/18 - To instruct the Head of Communities and Housing to report back to Committee within 15 months on the delivery of the programme to supply free school meals during school holidays. (2) EOD Committee 19/04/18 - The Committee resolved to instruct the Chief Officer Integrated Children's Services to bring a report to Committee prior to the close of each school year (a) detailing the numbers registered for and taking free school meals by school and (b) assessing the progress made by implementing the new work streams and detailing any required adjustments for the following school year.	(1) To be reported May 2019 with a Service Update to be circulated to Members after Summer 2018. (2) To be reported May / June 2019	(1) Neil Carnegie (2) Lynn Scanlon	(1) Early Intervention and Community Empowerment (2) Integrated Children's and Family Services	Operations	Purpose 1, 1.1 and 5		
15			14 September 2019						

	A	B	C	D	E	F	G	H	I
	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update		Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
2									
16	St Peter's Long-Term Educational Provision	EOD Committee 06/11/18 - (i) to note the options as outlined in the appended Business Case in exempt Appendix 1; (ii) to agree to consult on the proposal to relocate St Peter's RC School to the current Riverbank School building which relocation will take place once the new Riverbank replacement primary school becomes operational; (iii) subject to approval of recommendation 2.2 above, to note that the Chief Officer – Integrated Children's and Family Services shall carry out the consultation process required by the Schools (Consultation) (Scotland) Act 2010; (iv) subject to approval of recommendation 2.3 above, instructs the Chief Operating Officer to submit the proposal to change the site of St Peter's RC School in terms of the above to the Scottish Ministers for their consent in accordance with section 22D of the Education (Scotland) Act 1980; and (v) to refer the proposals for improving the Riverbank School building to the budget process.	To report back on outcome of statutory consultation in September 2019.	Maria Thies	Corporate Landlord	Resources	3		
17	Pupil Equity Fund	EOD Committee 06/11/18 - The Committee resolved to request that the item remain on the business planner and to note that officers would bring a report to Committee in September 2019 with a review of the full year spend.	To be reported September 2019	Lynn Scanlon	Integrated Children's and Family Services	Operations	1		
18	ACC National Improvement Framework Plan	EOD Committee 06/09/18 - The Committee resolved to instruct the Chief Operating Officer to provide an overview of progress towards realising the outcomes detailed in the ACC National Improvement Framework Plan through a service update in January 2019 and formally report on progress in September 2019.	To be reported September 2019	Eleanor Sheppard	Integrated Children's and Family Services	Operations	Purpose 1		
19			12 November 2019						
20	Cluster Risk Register - Integrated Children's & Family Services	To report on the cluster risk register		Graeme Simpson	Integrated Children's and Family Services	Operations	GD 7.4		
21	Educational Improvement Journey - Key Performance Indicator Tracking Report	EOD Committee 19/04/18 - to instruct the Chief Operating Officer to track progress against the proposed KPIs in order to report progress to the Education Operational Delivery Committee. Reporting will comprise (a) a yearly progress report based on validated data and (b) a six monthly update to provide an indication of progress to that point. EOD Committee 06/11/18 - to request that officers include information on the pieces of work being undertaken in respect of the differences in some of the data in the next regular update for the Education Improvement Journey to ensure that detailed analysis was presented with the data.	To be reported November 2019	Reyna Stewart	Business Intelligence and Performance Management	Commissioning	1.1, 1.2, 4 and 6		
22			2020 onwards						

	A	B	C	D	E	F	G	H	I
	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update		Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
2									
23	United Nations Convention on Rights of the Child	Every three years as per the Children and Young People (Scotland) Act 2014 - Part 1 (section 2) of the Children and Young People (Scotland) Act 2014 (the "Act") places a duty on a range of public bodies (including all local authorities and health boards) to report, as soon as practicable after the end of each three-year period, on the steps they have taken to secure better or further effect within their areas of responsibility of the United Nations Convention on the Rights of the Child (UNCRC) requirements.	To be reported April 2020	TBC	Integrated Children's and Family Services	Operations	Purpose 1		

ABERDEEN CITY COUNCIL

COMMITTEE	Education Operational Delivery
DATE	17 January 2019
REPORT TITLE	Lochside Academy – Road Safety Update
REPORT NUMBER	OPE/19/039
DIRECTOR	Steve Whyte
CHIEF OFFICER	Stephen Booth
REPORT AUTHOR	Andrew Jones
TERMS OF REFERENCE	1.1 and 4

1. PURPOSE OF REPORT

This report provides the Committee with an update on road safety in the vicinity of Lochside Academy.

2. RECOMMENDATION

That the Committee:-

- 2.1 Notes the assurance provided in the report with regard to the road safety arrangements in the vicinity of Lochside Academy.

3. BACKGROUND

- 3.1 At its meeting of 29 May 2018, the Education Operational Delivery Committee was presented with a report on the road safety arrangements being put in place in the vicinity of Lochside Academy, prior to the school opening in August 2018. After considering the report, the Committee instructed officers to bring back a further report after the school had opened, to ensure the concerns about speeding traffic in the area had been addressed. This report seeks to provide that assurance.
- 3.2 As noted in the May 2018 report, three briefing sessions for parents and community representatives were held in May, June and July. The June briefing session was attended by an officer from Police Scotland's Divisional Road Policing Unit, and discussion focused on concerns about speeding traffic, particularly on Wellington Road in the vicinity of the new school.

- 3.3 Prior to the school opening in August, a new toucan crossing was installed on Wellington Road just south of the Souter Head roundabout, to provide a safe crossing point for pupils, and a new part-time 20 miles per hour speed limit was introduced on Wellington Road to the south of the new crossing, and which operates at the start and end of each school day.
- 3.4 Police Scotland have reported that motorists are generally complying with the temporary speed limit, and that their officers continue to give passing attention to the area as and when duties allow.
- 3.5 Since the school opened in August, no road safety incidents, near-misses or significant concerns have been raised or reported by the school. The Council's Road Safety Team has also checked accident data provided by Police Scotland (which includes all incidents to the end of October) and confirmed that there were no reportable incidents in the area of the school involving children of 16 years or under.
- 3.6 In response to correspondence received regarding road safety arrangements in the vicinity of the school, the Road Safety Team is currently consulting on proposals to extend the Urban Clearway on Wellington Road, to include the section from Wellington Circle to beyond Charleston Road North. Urban Clearways restrict vehicles from stopping during peak hours, except to briefly pick up or set down passengers.
- 3.7 During the course of writing this report, some consultees shared concerns about drivers not observing the new parking restrictions on Wellington Circle, which is felt to have an impact on safety for pupils walking to school. These concerns have been passed on to the City Wardens team, who have confirmed they will follow this up in terms of enforcing the parking restrictions.
- 3.8 No further action or changes are deemed necessary at this time by the Road Safety Team, who will be providing a report to the April 2019 meeting of the Education Operational Delivery Committee, in conjunction with officers from the Public Transport Unit, which will contain details of a review of the arrangements for bus travel and safe routes to the school.
- 3.9 The head teacher at the school has reported that the majority of young people are using the crossings safely to cross the road to school. There have been some incidents where young people (and some members of the general public) have been observed to cross the carriageway without using the crossing, and then to step over the central barrier. The school has addressed this issue with pupils and continues to monitor and review the way in which the crossing is used.
- 3.10 Road safety forms part of the Health and Wellbeing curriculum in primary schools. "Safe Routes to School" is now an integral element of the P7/S1 Transition Programme for Lochside Academy's six associated primary schools and is tailored to each setting's individual needs.

3.11 On 16 January 2019 all P7 pupils from the Lochside associated schools group will attend a half day event at Lochside Academy, which will be run by the Academy and supported by Police Scotland. The event will focus on safe travel and safe routes to Lochside Academy. This is a similar event to the very successful morning which was held in February 2018, for P7 pupils who entered the school in August this year.

3.12 In summary, officers are content that appropriate road safety measures are in place, to enable pupils to travel safely to and from Lochside Academy.

4. FINANCIAL IMPLICATIONS

4.1 There are no direct financial implications arising from the recommendations of this report.

5. LEGAL IMPLICATIONS

5.1 There are no direct legal implications arising from the recommendations of this report.

6. MANAGEMENT OF RISK

	Risk	Low (L), Medium (M), High (H)	Mitigation
Customer	Road safety concerns could lead to pupils being injured on their journeys to and from school	M	The agreed implementation of additional road safety measures, the delivery of road safety programmes for pupils and meetings to discuss road safety and speeding concerns are intended to help minimise this risk
Financial	None	N/A	N/A
Legal	None	N/A	N/A
Employee	None	N/A	N/A
Environment	None	N/A	N/A
Technology	None	N/A	N/A
Reputational	None	N/A	N/A

7. OUTCOMES

Local Outcome Improvement Plan Themes	
	Impact of Report
Prosperous People	Children are our future : Safe and responsible – the road safety arrangements described in this report are intended to help ensure children remain safe on their journeys to and from school.
Prosperous Place	People friendly city – The road safety measures implemented in the vicinity of the school will benefit the community as a whole, contributing to the desire to create a more people-friendly city.

Design Principles of Target Operating Model	
	Impact of Report
Customer Service Design	The road safety measures implemented in the vicinity of the school will benefit the community and demonstrates a positive approach to customer service.

8. IMPACT ASSESSMENTS

Assessment	Outcome
Equality & Human Rights Impact Assessment	Not required
Data Protection Impact Assessment	Not required
Duty of Due Regard / Fairer Scotland Duty	Not applicable

9. BACKGROUND PAPERS

Education Operational Delivery Committee, 29 May 2018: *Lochside Academy Road Safety Update*

10. REPORT AUTHOR CONTACT DETAILS

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ABERDEEN CITY COUNCIL

COMMITTEE	Education Operational Delivery Committee
DATE	17 January 2019
REPORT TITLE	The Inclusion Review and Out of Authority Placements
REPORT NUMBER	OPE/19/040
DIRECTOR	Rob Polkinghorne
CHIEF OFFICER	Graeme Simpson
REPORT AUTHOR	Larissa Gordon
TERMS OF REFERENCE	1.1

1. PURPOSE OF REPORT

- 1.1 This report was requested following a report presented by the Chief Internal Auditor to the Audit, Risk and Scrutiny Committee of 8 May 2018 which reviewed progress with implementing the applicable recommendations of the Inclusion Review.
- 1.2 The Service were asked by the Audit, Risk and Scrutiny Committee to bring a report on the changes made as a result of the Inclusion Review to determine the impact on out of authority placements.

2. RECOMMENDATION

- 2.1 It is recommended that Committee note the actions which have been carried out to date.

3.1.1 BACKGROUND

The Audit, Risk and Scrutiny Committee at its meeting on 8 May 2018 instructed the Lead Service Manager to present a report about the outcome of the impact of the Inclusion Review on out of authority placements.

- 3.1.2 The Inclusion Review predominantly looked to build a stronger universal educational offer to all children and young people. Building a strong universal offer reduces the need for more specialist interventions, including educational placements out-with the authority. It is therefore incumbent on the Local Authority to ensure that every effort is made to support children to remain in their local community and local education provision.
- 3.1.3 The decision to place a child in an out of authority placement is made only after careful and extensive professional consideration. This consideration will look at all aspects of a child's circumstances of which schooling, while important, is but one of many factors to be considered. Separately the decision to place a child

in an out of authority placement is often determined by a Children's Hearing; Court or Educational Tribunal. Where any one of these bodies makes such a decision the Local Authority must implement their decision.

- 3.1.4 When social work and/or education staff consider an out of authority resource might be necessary to meet a child's needs their professional assessment is fully considered by the Children's Specialist Services Forum (CSSF). The CSSF is made up of senior officers from ICFS, Health and Social Care Partnership and Child and Adolescent Mental Health Service (CAMHS). The CSSF ensures that every possible effort is made to support children to remain locally but also recognises that from time to time such resources will need to be secured to keep the young person safe and for their complex needs to be met.
- 3.1.5 Improving our support of children who are looked after and care experienced was a key recommendation of the Inclusion Review. The appointment of the Virtual School Head Teacher was a key response to this identified gap. Additionally, the opening of Orchard Brae school along with the development of a skilled staff group has allowed for more children, including looked after children to be supported to remain in the community. Previously many of these children would have been placed in expensive out of authority resources.

PROGRESS TO DATE

3.2.1 ESTABLISHING A VIRTUAL SCHOOL

Aberdeen City appointed the first Virtual School Head Teacher (VSHT) in Scotland, who took up post in December 2015. The VSHT has a key role in championing the needs of Looked After and Care Experienced children and young people, monitoring data to inform improvement, raising awareness of Corporate Parenting responsibilities as well as challenging and supporting the provision of effective and personalised educational plans. The VSHT is a member of the ICFS Children's Specialist Services Forum and works closely with colleagues from across the Cluster to help develop shared working practices. More integrated ways of working have brought greater educational rigour and accountability to the requests received from other local authorities for funding to support children and young people currently out of authority.

- 3.2.2 A review of the Virtual School, which was carried out in June 2018, provided positive feedback as well as clear action points which are currently being taken forward. In addition to this review, an annual Standards and Quality report is produced by the Virtual School. The Standards and Quality Report provides a detailed analysis of educational outcomes for children and helps to inform the development of high level improvement priorities. This process of yearly evaluation and planning ensures that the Virtual School responds to emerging trends as well as looking at the particular needs of cohorts of learners. The Virtual School will continue to use data to inform a highly targeted approach.
- 3.2.3 The priority given to the educational attainment of looked after children is reflected in the refreshed Local Outcome Improvement Plan and delivery of this will be overseen by the Integrated Children's Services Board.

3.3.1 ORCHARD BRAE SCHOOL

The opening of Orchard Brae school in August 2017 has enabled the development a multi-agency service to be delivered to children with severe and complex needs. The co-location of services has enabled an enhancement of professional skill and knowledge across staff with different professional roles. This service, along with other enhanced provision within mainstream settings, has enabled the Local Authority to be well placed to meet the needs of children who historically would require an out of authority provision to have their educational needs met.

3.3.2 Over the past eight years there has been a 50% reduction in the number of children with complex disabilities accessing out of authority schools (on both a residential and day basis), who are now being supported to remain in the community. 22 in 2011 compared to 11 in 2018.

3.3.3 It is of crucial importance that we continue to collaborate across the cluster and with colleagues in health to ensure that we collectively analyse and refine the partnership system and our practices to prevent needs from escalating. Officers across ICFS welcome the focus on Looked After and Care Experienced children and young people in the refreshed LOIP. Additionally, the focus within the refreshed LOIP on mental health and wellbeing is strongly welcomed. CAMHS have a vital knowledge and skill set to offer to better meet the needs of young people who exhibit poor mental health.

3.4.1 REVIEW OF THE POLICY ON EXCLUSION

A revised policy on exclusion has been in place since August 2017. The Policy has supported a decrease in the number of exclusions across the city. More needs to be done to consistently embed good working practices across all schools. Data around exclusions, including those of LAC, continues to be carefully monitored on a monthly basis to enable appropriate support and challenge to realise improvement.

3.5.1 DEVELOPING PARTNERSHIP ARRANGEMENTS

Staff across Integrated Children and Family Services in conjunction with the wider partnership, have refreshed the tiered intervention framework. This now includes a range of practical guidance and bespoke and highly evaluated training to support practitioners. This work continues to realise more consistent working practices across the partnership and is currently being extended to include all planning required for children including the provision of Coordinated Support Plans for many Looked After Children.

3.5.2 Education Support Officers provide bespoke support to schools in relation to this and the child protection agenda in order to improve the quality of planning for vulnerable children and young people. The Virtual School is developing new quality assurance arrangements to supplement these arrangements and offer assurance that schools are meeting all legal duties.

3.5.3 There is clear evidence of increasing numbers of partners actively engaged in case work around individual children and young people. Improved collaboration has led to the needs of our Looked after and Care Experienced being at the forefront of all of those who support children and families across the City. This

has resulted in the needs of our Looked after and care experienced young people featuring strongly in the refreshed Local Outcome Improvement Plan. This is welcomed by all colleagues in ICFS.

3.6.1 INCREASING FOCUS ON THE MENTAL HEALTH AGENDA

A multi-agency review of the national mental health strategy has led to the identification of a series of necessary actions and improvements. This includes the need to establish more effective primary prevention and early intervention to support children with mental health needs to limit escalation.

3.6.2 ICFS, in collaboration with partners, are working to increase understanding of mental health needs across universal services and also equip colleagues to provide targeted support through the delivery of appropriate interventions, including those of a therapeutic nature. Colleagues across the ICFS service have pooled resource in order to commission services to support the widening of provision and welcome the high profile childhood mental health has in the refreshed LOIP.

3.6.3 Premises have now been secured to enable the provision of a wellbeing service, this new service will enhance our continuum of provision for vulnerable learners. The aim of the service is to provide bespoke pathways and interventions for learners and their families preventing an escalation of need which can have the potential to cause education and care arrangements to breakdown placing the child at risk of being placed out with the authority.

3.7.1 PROVISION OF PROFESSIONAL LEARNING

A range of professional learning opportunities have been provided and have often been supported by policy or guidance. Officers continue to evaluate the impact of all professional learning and update programmes based on the yearly audit of professional learning needs received from schools.

4. FINANCIAL IMPLICATIONS

4.1 All costs have been met from current budgets.

5. LEGAL IMPLICATIONS

5.1 The Local Authority has many legal duties including those of:

- The Standards in Scotland's Schools Act 2000
- The Education (Additional Support for Learning) (Scotland) Act 2004
- The Children (Scotland) Act 1995
- The Equality Act 2010
- The Children and Young People (Scotland) Act 2014

5.1.1 These legislative drivers have been considered as work has progressed. The work undertaken to date and the proposed National Improvement Framework Plan satisfies these legal duties.

6. MANAGEMENT OF RISK

	Risk	Low (L), Medium (M), High (H)	Mitigation
Financial	Risk of not having sufficient resource to meet the costs of OOA Placements.	L	Looking at data in a multi-agency way will improve our understanding of vulnerabilities in the systems.
Legal	Failure to deliver on legal duties detailed in 5.	L	On-going professional learning to clarify our obligations.
Employee	Risk of employees feeling overwhelmed by expectations	L	Guidance to be succinct and align with other partnership documents wherever possible.
Customer	Risk of not achieving outcomes for children and young people.	L	The changes to our provision enable primary prevention and early intervention thereby reducing potential risk.
Environment	No risks identified		
Technology	No risks identified		
Reputational	Risk of not effectively meeting the needs of all learners.	M	Closely monitor and quality assure progress.

7. OUTCOMES

Local Outcome Improvement Plan Themes	
	Impact of Report
Prosperous Economy	Improving outcomes for children and young people will support a prosperous economy
Prosperous People	Improving outcomes for children and young people will support a prosperous economy

Design Principles of Target Operating Model	
	Impact of Report
Customer Service Design	The activities undertaken to date and the planned next steps promote an understanding of the circumstances of individual children and young

	people to ensure that personalised support is available to them.
Organisational Design	Improved use of resource in the system.
Governance	Overseen by Chief Officers and by the Education Operational Delivery Committee.
Workforce	On-going clarity of expectations.
Process Design	Monitoring arrangements ensure that any vulnerabilities in the system are quickly addressed.
Partnerships and Alliances	Significant partnership work is key to addressing the needs of our learners and the team is committed to building on existing relationships.

8. IMPACT ASSESSMENTS

Assessment	Outcome
Equality & Human Rights Impact Assessment	Not required
Data Protection Impact Assessment	Not required
Duty of Due Regard / Fairer Scotland Duty	Applicable

9. BACKGROUND PAPERS

None.

10. APPENDICES (if applicable)

None.

11. REPORT AUTHOR CONTACT DETAILS

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